

3. Change of address of Work permit holder

3.1 Application form

3.2 Work permit and one copy

3.3 Power of Attorney (using a form of DOE) with 10 Baht duty stamp affixed and a copy of appointee's I.D. card (if the permit holder is unable to apply in person)

3.4 One of the following items is required for identifying the change

3.4.1 In case of rental in person, a copy of Lease Agreement or a copy of Lease Receipt specifying the address is required (the documents must be certified by the landlord)

3.4.2 In case of residing at the same address as his/her company, a letter of compliance signed by the company's authority, a copy of certificate of incorporation certified by the authority of the company with the company's seal

3.4.3 In case of residing with relatives or friend, a copy of house registration, a copy of Lease Agreement or a letter of compliance from the owner of the residence and a copy of the owner or the tenant's I.D. card (the documents must be certified by the owner or the tenant)

3.4.4 In case of residing with spouse, a copy of House Registration, a copy of Certificate of Marriage and a copy of spouse's I.D. card are required (the documents must be certified by spouse)

3.4.5 In case of having Certificate of Permanent Residence and Certificate of Alien, original and one copy